

Exercises

63.1 Match the verbs on the left with the nouns or phrases on the right. Use each word once only.

- | | |
|-------------|------------|
| 1 earn | overtime |
| 2 work | meetings |
| 3 pay | a shop |
| 4 go to | clients |
| 5 deal with | £500 |
| 6 run | income tax |

63.2 Starting with the words you are given, rewrite each of these sentences using vocabulary from the opposite page. The basic meaning must stay the same.

Example: I'm a banker.

I work *in banking*.

- 1 What do you do?
What's
- 2 I earn \$50,000 dollars.
My
- 3 I get £20,000 from my teaching job and another £10,000 from writing.
My total
- 4 I am a chemist.
I work for
- 5 In my job I have to look after and maintain all the computers in the building.
My job involves
- 6 I'm responsible for one of the smaller departments.
I'm in

63.3 This is part of a conversation with a teacher about her job. Can you supply the missing questions?

A:

B: I usually start at nine and finish at four.

A:

B: Yes a bit. On certain courses I work until five o'clock, and then I get paid extra.

A:

B: Twelve weeks. That's one of the good things about being a teacher.

A:

B: No we don't, I'm afraid. That's one of the disadvantages of being a teacher. But I suppose money isn't everything.

63.4 Can you answer these general knowledge questions about work?

- 1 What are normal working hours for most office jobs in your country?
- 2 Can you name three jobs that get very high salaries in your country?
- 3 When you start paying income tax in your country, what is the minimum amount you have to pay?
- 4 What jobs often involve shiftwork? (Give at least two examples.)
- 5 Is flexi-time common in your company or your country?

63.5 Think about your own job. How many of the things on the opposite page do you do? How is your work different? Can you explain your responsibilities and daily duties in English?

Exercises

64.1 Write down at least one job from the opposite page that would probably be impossible for these people.

- 1 Someone who didn't go to university.
- 2 Someone with very bad eyesight (= cannot see very well).
- 3 Someone who is always seasick on a boat.
- 4 Someone who understands nothing about cars.
- 5 Someone who will not work in the evening or at weekends.
- 6 Someone who is afraid of dogs.
- 7 Someone who is afraid of heights and high places.
- 8 Someone who is terrible at numbers and figures.
- 9 Someone who can't stand the sight of blood.
- 10 Someone who is a pacifist, who is anti-war.

64.2 Complete these definitions.

- 1 An architect *designs buildings.*
- 2 A university lecturer
- 3 An accountant
- 4 A vet
- 5 A lawyer
- 6 An engineer
- 7 A bricklayer
- 8 A stock broker
- 9 A mechanic
- 10 A surgeon

64.3 Respond to the statements below, as in the example.

Example: A: He's a policeman.

B: *Really? When did he join the police force?*

- 1 A: He's a soldier.
B:
- 2 A: He's a sailor.
B:
- 3 A: He's a fighter pilot.
B:
- 4 A: He's a firefighter.
B:

64.4 You have just bought a piece of land and you are planning to build a house on it. Write down at least six people from the opposite page that you may need to help you. What would you need their help for?

Example: a bricklayer to build the walls

64.5 Write a list of friends, relatives and neighbours (just choose people who have jobs). Can you write down what each person does? Use a bilingual dictionary to help you if necessary.

Example: My uncle Jim is an engineer. His wife is an accountant.

Exercises

65.1 Write a single word synonym for each of these words/phrases.

- 1 given the sack =
- 2 out of work =
- 3 left the company =
- 4 was given a better position in the company =
- 5 future possibilities in a job =
- 6 stopped working for ever =
- 7 workers in a company =

65.2 Find the logical answer on the right for each of the questions on the left.

- | | |
|---------------------------------|---|
| 1 Why did they sack him? | a Because he was nearly 65. |
| 2 Why did they promote him? | b Because he was late for work every day. |
| 3 Why did he apply for the job? | c Because he needed more training. |
| 4 Why did he retire? | d Because he was out of work. |
| 5 Why did he resign? | e Because he was the best person in the department. |
| 6 Why did he go on the course? | f Because he didn't like his boss. |

65.3 Complete these sentences with a suitable word or phrase.

- 1 I don't want a full-time job. I'd prefer to work
- 2 She'd like to go on another training
- 3 I'm bored in my job. I need a fresh
- 4 He works on a stall in the
- 5 At the end of this year we should get a good pay
- 6 She's got more than a hundred workers under
- 7 I didn't know he was the new manager. When did he take
- 8 It's a boring job and the pay is awful. Why did he

65.4 Complete this word-building table. Use a dictionary to help you.

<i>Verb</i>	<i>General noun</i>	<i>Personal noun(s)</i>
promote		—
employ		
resign		—
retire		—
train		

65.5 Have you got a job in a company? If so, answer these questions as quickly as you can.

- 1 What does your job involve?
- 2 Are you responsible for anything or anyone?
- 3 Have you had much training from the company?
- 4 Have the company sent you on any training courses?
- 5 Have you been promoted since you started in the company?
- 6 Do you normally get a good pay rise at the end of each year?
- 7 How do you feel about your future prospects in the company?
- 8 Are you happy in the job or do you feel it is time for a fresh challenge in another company?

If possible, ask another person the same questions.